



HEADQUARTERS
CIVIL AIR PATROL MARYLAND WING
UNITED STATES AIR FORCE AUXILIARY
PO Box 18341
BALTIMORE, MD 21240-8341

29 September 2004

MEMORANDUM FOR GROUP AND SQUADRON COMMANDERS

FROM: MDWG/CC

SUBJECT: MDWGF 91 – Aircraft Log

1. The current version of the form dated OCT 04 is effective October 1, 2004. All previous versions are to be destroyed and will not be accepted after 31 October 2004.
2. All blocks on this form are mandatory information items.
3. For each page indicate the name and last three digits of the unit on the line next to AIRCRAFT FLIGHT LOG at the top of the page. (i.e. Bowie – 052)
4. For each page complete AIRCRAFT indicating the aircraft tail number, the MONTH/YEAR, and the PAGE OF section.
5. In the FUEL column, total all receipts for fuel for that flight and enter the data. Include the date it was fueled and the name of the person fueling the aircraft. Enter the number of quarts of oil put into the aircraft for that flight.
6. Show left hand column dates as month / day. (i.e. 9/4)
7. Use black or blue ink. Write legibly. Ensure that the print is dark enough to be read after faxing or scanning.
8. Prior to submission, double check the math and ensure that the figures are correct.
9. The aircraft logs are to be sent to the MDWG/DOO by fax or scanning/email no later than the 5th of the month for the preceding month along with the FRO logs for the unit FRO's and the MDWG Form 3.
10. The original of these forms must be maintained by the unit and available for inspection for a period of five (5) years.

KAY JOSLIN WALLING, Col, CAP
Commander